Dear Customer,

Thank you for considering the Vocational Incubator Program (VIP). All interested VIP applicants must have an open Vocational Rehabilitation Case, a referral from the local Vocational Rehabilitation (VR) Counselor and the DRS customer must be 18-26 years of age.

Please provide the following:

**From Vocational Rehabilitation Counselor**

**Referral Form IL488-0262 (R-1-13)**

**Authorization to Use/Disclose Medical and Confidential Information Form IL488-111W (R-08/08)**

**Individualized Plan for Employment Form IL488-0694W (09/10)**

**A copy of High School Educational and Transition Information: IEP, Section 504, Transcripts, Diploma, etc.**

**Completed Vocational Incubator Program (VIP) Application**

**Copy of Release of Information from Educational**

**Copy of Release of Information from Medical**

**Copy of State Identification or State Drivers License**

**Copy of VIP Initial Interest Survey**

All application forms and documentation must be complete then submitted prior to review of the application packet by the Admission Review Committee. This committee will evaluate the customer’s application packet and make a decision about admittance into the program. The customer and Vocational Rehabilitation Counselor will be notified of acceptance into the VIP.

Sincerely yours,

Susan Devitt, VIP Admissions

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